

CALL FOR UNIVERSITÀ CATTOLICA-EDUCATT SCHOLARSHIPS

Application Requirements and Regulation

**Academic Year
2024-2025**



Funded by the
European Union
NextGenerationEU

EDUCatt
Ente per il Diritto allo Studio Universitario
dell'Università Cattolica



UNIVERSITÀ
CATTOLICA
del Sacro Cuore

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DISCLAIMER AND GENERAL INFORMATION

This document aims at giving the necessary requirements for the assignment of *EDUCatt* scholarships. Nevertheless, it does not substitute the Italian document “*Bando di concorso per l’assegnazione delle borse di studio dell’Università Cattolica – Educatt*”, which remains the only legally valid reference as to the definition of the criteria of admissibility to the rankings for *EDUCatt* scholarships.

1. GENERAL INFORMATION - SCHOLARSHIPS

Fondazione *EDUCatt* - Ente per il diritto allo studio dell’Università Cattolica (hereinafter, “*EDUCatt*”) recognises benefits related to the right to study to the students enrolled at *Università Cattolica*, in cooperation with *Università Cattolica del Sacro Cuore* and *Istituto Toniolo di Studi Superiori*, through the provision of scholarships¹ in compliance with the rules described in this regulation for the call (hereinafter simply the “call”).

This call is written pursuant to the following Italian acts:

- *D. Lgs. n 68*, 29 March 2012;
- *Legge della Regione Lombardia n 33/2004*;
- *Decreto del Presidente del Consiglio dei Ministri*, 9 April 2001;
- *Circolare n 13676* of 11 May 2022;
- *Decreto Ministeriale n 1320* of 17 December 2021;
- *Deliberazione della Giunta della Regione Lombardia n XII/2754* of 15 July 2024.

The current call is also financed by the European Union - Next Generation EU in the field of *PNRR* and refers to the investment 1.7 “*Borse di studio per l’accesso all’università*” in “*Missione 4, Componente 1*”.

The students who result “admissible and beneficiary”, under the conditions specified later in the call, will get:

1. a money contribution,
2. the exemption from the University tuition fees,
3. a meal per day from January to December 2025.

The students who result “admissible but non-beneficiary”, under the conditions specified later in the call, will get:

1. the exemption from the University tuition fees,
2. a meal per day from January to December 2025.

This call will be managed through the website www.educatt.it or *MyEDUCatt* area.

¹ *EDUCatt* scholarship for the right to study is tax free according to the following Italian act: *Circolare n 109/E*, 6 April 1995, *Ministero delle Finanze*.

In order to be actually considered valid, the application is to be submitted only online, accessing *MyEDUCatt* area. The modalities to fill in and submit the form are indicated in the procedure itself.

The **deadline** to submit the application is **Monday 30 September 2024 at 1 pm**.

The student must enter all the requested data in the web procedure, fully confirming their correctness in the final overview.

The students who, on the submission date, are younger than 18 will have to provide a specific declaration signed by both parents through the form available here: <https://www.educatt.it/agevolazioni>.

Once the application form is filled in and submitted, the web procedure will no longer be accessible, and it will no longer be possible to change the application, except as exceptionally provided for in para 7.1 below. Within the 48 hours following the submission, the receipt of the submitted application will be available in the "Receipts" section in *MyEDUCatt* area.

The applications which are not definitively submitted, although filled in, will not be considered for the rankings. For any necessary clarifications and support with the web procedure, the student must **promptly contact EDUCatt offices in order to solve any issue before the deadline for the application submission**.

The official communications by *EDUCatt* will be published on the website www.educatt.it or in *MyEDUCatt* area and/or via email.

Therefore, students are expected to:

- immediately update their "Personal data" section in *MyEDUCatt* area any time it is necessary;
- constantly check their *MyEDUCatt* area and their inboxes (including spam folders or promotion), and promptly inform *EDUCatt* of any change in their email addresses.

Any failure to comply with these obligations may result in the non-acceptance or forfeiture/withdrawal of the financial benefits set out in the call.

Notwithstanding the provisions in the specific single paragraphs of this call, students are warned that the following documents must be uploaded when filling in the application form:

- Students with a disability as in art 1, para 1, letter g) of the DM n 1320 of 2021, or with a handicap as in art, 3, para 1, law of 5 February 1992, n 104, or with a disability equal or higher to 66% or even with a disability degree lower than 66% who highlight specific necessities, must upload the documents certifying the disability, the invalidity, the infirmity and/or the handicap;
- The students who are declaring that they belong to a religious order must attach the documents certifying it (as in para 4.2.2);
- Students coming from particularly poor countries must upload the certification by the Italian representation in the country of origin, stating that they do NOT notoriously belong to an economically and socially high-ranking family;
- Students who are declaring to be independent must upload (for the purposes of the checks):
 - Historical certificate of residence;
 - Documents certifying the ownership or the right of use of the property;
 - Documents certifying the student's incomes for the last two years (2022 and 2023);
- Students who are applying for a discounted fee according to their ISEEUP data must upload the ISEEUP issued by CAF MCL (as in para 4.2.3).

Please note: All time terms indicated in this call, as well as those subsequently established as a result of the call itself, are to be understood according to the **ROME TIME ZONE**. In the period from 31 March 2024 to 26 October 2024 the "summer time" is in force, with a GMT+2 time zone; from 27 October 2024, the time zone returns to GMT+1.

2. FORESEEN NUMBER OF PROVIDED SCHOLARSHIPS

For information only, the minimum number of scholarships assigned in the academic year 2024/2025 will be:

- **600** for the students enrolling in a first year, with the exclusion of specialisation programmes or PhDs;
- **1200** for the students enrolling in years after the first one, with the exclusion of specialisation programmes or PhDs;
- **10** for students enrolling in specialisation programmes or PhDs.

The actual number of scholarships can be confirmed following the communication of *Regione Lombardia* and *MUR (Ministero dell'Università e della Ricerca)* about the funds allocated and also considering the surpluses from the previous year, if any.

3. GENERAL CONDITIONS FOR THE APPLICATION SUBMISSION

The scholarships are addressed to students enrolled or going to enrol *at Università Cattolica* by **24 April 2025** in the a.y. 2024/2025.

The conditions for the participation in the call, as mentioned in this chapter 3 must be met on the submission date and must remain unchanged during the entire a.y. 2024/2025 (with the exception of the merit-based requirements for students enrolled for the very first time in a first year as specified in para 4.1.1 of the call). Failing even just one of such conditions implies that the provisions in para 10.2 and in chapter 12 are applied.

The following students can apply:

- a. Italians or belonging to the European Union;
- b. foreigners pursuant to *DPR n 394 of August 31, 1999*, implementing the *D. Lgs. n 286 of 25 July 1998*.

NB: the application can be submitted even before the enrolment process at *Università Cattolica* for the a.y. 2024/2025 is completed. The enrolment must be regularly completed **by 24 April 2025**, even if the deadline for the enrolment foreseen by the academic system of *Università Cattolica* is set for a later date. Any disbursement related to the scholarship will be subject to the actual completion of the enrolment process and to the submission of the scholarship self-certification about the provided information. Students must also give back the value of any services they have benefited from, in compliance with the regulation for the call (e.g., free meals), in case they result as not enrolled at *Università Cattolica*.

3.1 Admissible students

The admissible students are those enrolled or declaring to be enrolling in the a.y. 2024/2025 in one of the following courses (provided that the enrolment process is completed as specified later in this document):

1. for the very first time in a regular year of a bachelor's degree, a single-cycle master's degree or a master's degree course (and who do not already have a degree which is equivalent to/higher than the degree course they are enrolling in²);
2. for the first time in a year so called "*fuori corso*" or "*ripetente*" after the normal duration of their degree course³;
3. **for the very first time** also in the second year "*fuori corso*" or "*ripetente*" after the legal duration of a bachelor's degree, a single-cycle master's degree or a master's degree

² If enrolling in a first, second or third year of a single-cycle master's degree, the student must NOT already have a bachelor's degree.

³ E.g.: students enrolling for the first time in a first year "*fuori corso*" or "*ripetente*" in the a.y. 2024/2025, after attending the three regular years of a bachelor's degree, are admissible.

course, **only for the students belonging to the categories mentioned in art 1 para 1, letter g in DM n 1320/2021 (Ministro dell'Università e della Ricerca), or with a handicap as in art 3, para 1, act of 5 February 1992, n 104, or with a disability equal or higher than 66%;**

4. **for the very first time** in a specialisation programme (excluded those related to the medical area, as specified by *D. Lgs. n 368, 4 August 1999*);
5. **for the very first time** in a PhD programme (the so-called "*Dottorati di Ricerca*", activated through *Decreto Ministeriale, 3 July 1998, n 210 art 4*).

Among the admissible students are also those enrolled or declaring that they are going to enrol at *Università Cattolica* in a year following the first one of a bachelor's degree, a single-cycle master's degree or a master's degree course in the a.y. 2024/2025 and who:

- a. have previously withdrawn from their studies (at *Università Cattolica* or at any other university in Italy or abroad) before the a.y. 2024/2025;
- b. are enrolled as "*ripetente intermedio*", as specified in the relevant enrolment certificate of *Università Cattolica*;
- c. are repeating the enrolment in a year they have already been enrolled in during a degree course of the same level, even following a withdrawal from their studies, a transfer from another university or a change of their campus, faculty or degree course;

provided that they have recorded the number of *CFUs* foreseen in para 4.1.2 of the call considering **every year after of their very first enrolment**, including the academic years during which they were repeating a year in which they were already enrolled⁴.

By "**the year of very first enrolment**" EDUCatt means their very first academic year in any equivalent degree course in any university in Italy or abroad, regardless of the outcome of that first career (withdrawal from the studies, transfer, graduation, etc.).

Bachelor's degree courses are considered as equivalent to single-cycle master's degree courses and viceversa.

3.2 Non-admissible students

The students who **are not admissible** are those who, in the a.y. 2024/2025, declare to be enrolled or to be going to enroll in the first year of any degree course, PhD or specialisation programme at *Università Cattolica*:

⁴ Example A:

A student who has a career such as the following:

- a.y. 2022/23 very first enrolment in a university degree course, such as the 1st regular year of a Bachelor's degree in "*Medicina e Chirurgia*", with following withdrawal or transfer;

- a.y. 2023/24 enrolment in the 1st regular year of a single-cycle degree course in in "*Medicina e Chirurgia*";

- a.y. 2024/25 enrolment in the 2nd regular year of a single-cycle master's degree course in in "*Medicina e Chirurgia*"

may be admissible for a scholarship only from the 2nd regular year of the single-cycle master's degree course **provided that** he/she records the minimum credits required for the enrolment in the 3rd year of a single-cycle master's degree course in "*Medicina e Chirurgia*" (which, according to the table in para 4.1.2, are 69), including any credits recorded in the previous student's career, by 10 August 2024.

In fact, the enrolment for the a.y. 2024/2025 will be the third, being the a.y. 2022/2023 the year of the student's very first enrolment.

Example B:

A student who has a career such as the following:

- a.y. 2022/23 first absolute enrolment in a university course, such as the 1st regular year of a bachelor's degree in "*Economia*";

- a.y. 2023/24 enrolment in the 2nd regular year of the same bachelor's degree in "*Economia*";

- a.y. 2024/25 enrolment in the 2nd year "*ripetente intermedio*" of the same bachelor's degree in "*Economia*"

may be admissible for a scholarship in the a.y. 2024/25 **provided that** he/she records the minimum credits required for the enrolment in the 3rd year of a course in the same bachelor's degree in "*Economia*" (which, according to the table in para 4.1.2, are 80), including any credits recorded in the previous student's career, by 10 August 2024.

The enrolment for the 2024/2025 academic year will, in fact, be the third, being the a.y. 2022/2023 the year of the student's very first enrolment.

Example C:

A student who has a career such as the following:

- a.y. 2021/22 first absolute enrolment in a university course, such as the 1st regular year of a bachelor's degree in "*Scienze dell'Educazione*";

- a.y. 2022/23 and a.y. 2023/2024 enrolment in the 2nd and 3rd regular year of the same course in a bachelor's degree in "*Economia*";

- a.y. 2024/25 enrolment in the 3rd regular year of a single-cycle master's degree course in "*Scienze della Formazione Primaria*"

may be admissible for a scholarship in a.y. 2024/25 **provided that** he/she records the minimum credits required for the enrolment in the 4th year of a single-cycle master's degree course in "*Scienze della Formazione Primaria*" (which, according to the table in para 4.1.2, are 135), including any credits recorded from the previous student's career by 10 August 2024.

In fact, the enrolment in the a.y. 2024/2025 academic year will be the fourth, being the a.y. 2021/2022 the very first year of enrolment.

- a. as “*ripetente intermedio*”, as specified in the relevant enrolment certificate of *Università Cattolica*;
- b. repeating the enrolment in a year they have already been enrolled in during a degree course of the same level, even following a withdrawal from their studies, a transfer from another university or a change of campus, faculty or degree course⁵;
- c. after a withdrawal from their studies (at *Università Cattolica* or at any other university in Italy or abroad) before the a.y. 2024/2025.

Among the **non-admissible** students are also those who, in the a.y. 2024/2025, declare to be enrolled or to be going to enrol and who:

- a. have a degree which is equivalent to/higher than the degree course they are requesting the scholarship for⁶;
- b. benefit or have already benefited from another scholarship (even partially) provided by other private or public institutions for the same academic year (excluded the exceptions described in chapter 12);
- c. enrol in a specialisation programmes of the medical area as in *D. Lgs, n 368 4 August 1999*;
- d. enrol in a PhD (the so-called “*Dottorati di Ricerca*”, activated through *DM n 210 art 4 3 July 1998*) and are benefiting from a scholarship or from a research grant;
- e. are enrolled part-time as specified in the relevant enrolment certificate of *Università Cattolica*;
- f. are attending courses related to the international projects activated in *Università Cattolica*, but NOT enrolled in this University;
- g. are international and extra-EU students living outside Italy, with international access certificate and benefiting from specific financial support as indicated in the following web pages:
 - <https://international.unicatt.it/ucscinternational-ammissioni-e-tasse-tasse-e-borse-di-studio> (bachelor’s degree and single-cycle master’s degree)
 - <https://international.unicatt.it/ucscinternational-ammissioni-e-tasse-tasse-e-borse-di-studio-4805> (master’s degree)

4. REQUIREMENTS

4.1 Merit-based requirements

The academic credits (hereinafter ‘*CFUs*’) referred to in this call are those acquired through the recording of the exams in one student’s study plan (which can be found in the certification issued by *Università Cattolica*) by the deadlines and/or considering the exceptions specifically indicated.

For the purposes of the checks on the merit requirements, the *CFUs* related to attended courses⁷ and/or exams taken but not recorded by the mentioned deadlines (for students enrolled in a first year: 10 August 2025 or 30 November 2025 as specified in para 4.1.1, 10.1 and 11.2; for students enrolled in years following the first: 10 August 2024, as specified in para 4.1.2) are not taken into consideration.

⁵ E.g.: the student who previously attended the first two years of a degree course (either bachelor’s or single-cycle master’s degree) in any university and who is enrolling in a first or second year of another degree course (either bachelor’s or single-cycle master’s degree) can apply for the scholarship starting from the third year of enrolment, provided that he/she meets the merit-based requirements foreseen in chapter 4 of this call.

⁶ If enrolling in a first, second or third year of a single-cycle master’s degree, the student must NOT already have a bachelor’s degree.

⁷ E.g.: the *CFUs* related to the mere attendance of the course “*Anatomia umana 1*” of the 1st year of “*Medicina e Chirurgia*” are recorded only once the exam “*Anatomia umana 2*” of the 2nd year has been passed and, therefore, they will be taken into account for the purposes of this call only after the exam is recorded.

4.1.1 *Students enrolled or declaring that they are going to enrol in a first year (specialisation programmes and PhDs excluded)*

The students enrolling for the very first time in the first year of a bachelor's degree, a master's degree, a single-cycle master's degree must complete the enrolment process in *Università Cattolica* in the a.y. 2024/2025 **by 24 April 2025**.

To meet the merit-based requirement, students must also:

- pass the test evaluating the minimum level of knowledge requested to access the courses without additional learning requirements (the so-called "OFA") **by 10 August 2025**;
- reach a minimum level of *CFUs*, recorded **by 10 August 2025** as better specified in chapters 10.1 and 11.2 of this regulation for the call.

4.1.2 *Students enrolled or declaring that they are going to enrol in a year after the first one year (specialisation programme and PhDs excluded)*

The students enrolling or declaring that they are going to enrol in a year after the first one of bachelor's degree, master's degree and single-cycle master's degree courses:

- must have acquired and recorded the minimum number of *CFUs* in their curriculum related to the years preceding the a.y. 2024/2025 by **10 August 2024** as foreseen in the chart below. These *CFUs* must also be present in the certifications issued by *Università Cattolica*;
- can benefit from bonus credits**, if needed, to reach the number of *CFUs* required, as specified in the same chart:

CHART OF REFERENCE FOR THE *CFUs*

FACULTY	DEGREE COURSE	<i>CFUs</i>					
		2°	3°	4°	5°	6°	1° "fuori corso"
	YEAR OF COURSE						
All	Bachelor's degree (including the bachelor's degree courses in <i>Psicologia</i> and <i>Medicina e Chirurgia</i>)	35	80	==	==	==	135
All	Master's degree (including the bachelor's degree courses in <i>Psicologia</i> and <i>Medicina e Chirurgia</i>)	35	==	==	==	==	80
All	Single-cycle master's degree	35	80	135	190	==	245
EXCEPT FOR:							
" <i>Medicina e Chirurgia</i> "	Single-cycle master's degree in " <i>Odontoiatria</i> "	35	80	135	190	245	300
" <i>Medicina e Chirurgia</i> "	Single-cycle master's degree in " <i>Medicina</i> "	30	69	127	180	236	296
" <i>Medicina e Chirurgia</i> "	Single-cycle master's degree in English language (" <i>Medicine and Surgery</i> ")	35	78	128	188	245	300
" <i>Medicina e Chirurgia</i> "	Single-cycle master's degree in " <i>Farmacia</i> "	32	80	135	190	==	245

EDUCatt may make modifications in the chart above, following possible changes taking place after the *EDUCatt* document for the call is published.

NB: Not all the credits in a student's curriculum can be considered as to satisfy the merit-based requirement; for example:

- the exams defined "*sopranumerari*" (included the exams taken in advance and indicated as "*sopranumerari*" in the study plan);
- the exams defined "*integrazioni curriculari*";

In accordance with the University, *EDUCatt* will consider the results of the following examinations recorded after 10 August 2024 as valid, provided that the results of the same examinations are recorded by 31 October 2024:

- the final test of a compulsory professional training of the courses named under "*Professioni Sanitarie*" in the Faculty "*Medicina e Chirurgia*" (internships are excluded);
- the exams taken abroad, due to the participation in an international mobility programme, by 10 August 2024 (in this case, students **MUST** communicate this condition to *EDUCatt*; otherwise, the exams taken abroad will not be calculated).

For the students with a disability pursuant to art 1, para 1, lett g, DM n 1320/2021 (**Ministro dell'Università e della Ricerca**), the number of compulsory credits (CFU) indicated in the chart in para 4.1.2 is reduced by 40%.

In order to meet the situation facing the students enrolling in the second year (both in the bachelor's and the master's degree courses) in the Faculty of "SCIENZE LINGUISTICHE E LETTERATURE STRANIERE" (Foreign Languages and Literatures) and in the interdepartmental degree course "SCIENZE LINGUISTICHE PER LE RELAZIONI INTERNAZIONALI" (Foreign Languages for International Relations) of the Faculties "SCIENZE LINGUISTICHE" and "SCIENZE POLITICHE E SOCIALI" (Political and Social Sciences), EDUCatt will acknowledge, by convention, some credits for the language exams (i.e. "LINGUA E LETTERATURA" and "LINGUA E LINGUISTICA" for bachelor's degree courses) calculating them, as follows:

- 3 CFUs for the oral exam;
- 4 CFUs for the written exam, if passed.

If such exams have already been fully recorded, only the total credits - as foreseen in the study plans - will be recognised, and no increase will be acknowledged for the separated parts.

How to use Bonus Credits (new regulation)

In order to reach the number of credits required to be admitted to the ranking, all the students enrolled in a year after the first can add bonus credits to the CFUs recorded by 10 August 2024, according to the ways described below.

Bachelor's degree courses

2nd year: max 5 bonus credits

3rd year: max 12 bonus credits, if never used before

1st year "fuori corso": max 15 bonus credits, if never used before

Master's degree (two-year courses)

2nd year: max 15 bonus credits, if never used before (not even during their bachelor's degree)

1st year "fuori corso": max 15 bonus credits, if never used before (not even during their bachelor's degree)

Single-cycle master's degree

2nd year: max 5 bonus credits

3rd year: max 12 bonus credits, if never used before

4th year: max 15 bonus credits, if never used before

5th year: max 15 bonus credits, if never used before

6th year (only for the Faculty of "Medicina e Chirurgia"): max 15 bonus credits, if never used before

1st year "fuori corso": max 15 bonus credits, if never used before.

This chance is given only if the student has never benefited from the use of all or some of the bonus credits before (not even in other universities).

When students use their bonus credits related to a specific course year, they lose the possibility to further accumulate bonus credits, but they can only use the ones left during the following years⁸.

It is important to highlight that the bonus credits used for a specific year of enrolment cannot be used also for the acquirement of the minimum CFUs requested for the following academic years⁹.

4.1.3 PhDs and specialisation programmes

Students enrolling in PhDs and specialisation programmes must complete the enrolment process in *Università Cattolica* in the a.y. 2024/2025 **by 24 April 2025**.

4.2 Income-based requirements

By the deadline foreseen for the application submission students must have a currently valid "attestazione ISEE per le prestazioni agevolate per il diritto allo studio universitario" issued in calendar year 2024 or a valid ISEEUP certificate¹⁰.

The merit-based requirements to be met in order to be eligible for a scholarship are the following:

- **the "ISEE" (i.e. Indicatore della Situazione Economica Equivalente) must not exceed € 26,306.25;**

⁸ For example, if they use 2 bonus credits out of 5 in their second year of a bachelor's degree course, they can only have 3 for the following years (both during their bachelor's and master's degree).

⁹ E.g., the student who acquires and gets 33 CFUs recorded during the first year of a bachelor's degree, and benefits from 2 bonus credits to reach the minimum of the 35 required CFUs to access the second year, will have to acquire and record at least 77 CFUs in order to meet the merit-based requirement of the third year (80 credits), and can use the 3 bonus credits left.

¹⁰ The ISEE/ISEUP must be issued in compliance with the law and in coherence with the clarifications provided by INPS (Social Security institution), both for what concerns the family unit's members and their assets. For any reference, a professional or a qualified CAF should be contacted.

- **the “ISPE” (i.e. *Indicatore della Situazione Patrimoniale Equivalente*, calculated as “ISP¹¹”/ “*Scala di equivalenza*”) must not exceed € 57,187.53.**

Italian students and foreign independent students¹² resident in Italy can get the “*attestazione ISEE per le prestazioni per il diritto allo studio universitario*” submitting the request named “*Dichiarazione Sostitutiva Unica*” (“*DSU*”) either by going to a fiscal assistance centre (*CAF*) or by applying online on *INPS* website using their own *SPID* credentials, or their e-ID card or *Carta Nazionale dei Servizi*, selecting the option “*ISEE precompilato*”.

The *ISEE* must explicitly contain the following statement: “si applica alle prestazioni agevolate per il diritto allo studio universitario in favore di [the student’s fiscal code]”.

The students who apply with an *ISEE* containing omissions and/or discrepancies will be notified by *EDUCatt* and will be given 15 working days to correct the false information, provide the correct/missing one and be issued a new *ISEE* without any omissions and/or discrepancies, in compliance with the modalities and the deadlines foreseen by the law. Please note that non-holiday Saturdays are considered working days.

Otherwise, always within the aforementioned 15 working days, the students can provide the documents eligible to demonstrate the correctness and truthfulness of the data in the *DSU* (e.g.: in order to correct an *ISEE* indicating the omission of a bank account in bank XYZ, the students can provide a document issued by that bank stating that there are no bank accounts belonging to one of the members of the family unit).¹³

If the check on the documents demonstrates the correctness of the information declared in the *DSU*, the *ISEE* is accepted definitively.

If the students do not submit an *ISEE* without omissions and/or discrepancies within 15 working days, or do not provide the documents eligible to demonstrate the completeness and truthfulness of the information in the *DSU*, the *ISEE* will not be recognised as valid.

For the students who are NOT independent and who have members of their family unit who are resident in countries other than Italy, and not registered in the “*A.I.R.E*¹⁴.” (i.e. the register for Italian people who are resident in countries other than Italy), **the previous income parameters are respectively replaced by the “*ISEEUP*” and the “*ISPEUP*”** contained in the “*ISEEUP*”, as better specified in the following paragraph “Non-independent students with family members resident in countries other than Italy and not registered in the “*A.I.R.E.*”

The economic and asset condition of the foreign students who do not belong to the European Union is assessed according to the methods prescribed by *D. Lgs. 25 July 1998, n 286 e s.m.i.* (art 4, para 3, and art 39) and by *DPR 31 August 1999, n 394* (art 46, para 5).

4.2.1 Family unit

The family unit of the student residing with his/her parents is composed of all the members fiscally registered with him/her at the moment of the application submission: this must be compliant with the declaration on the family status, named “*stato di famiglia*”, pursuant to the Italian act *DPCM art 3 n 159* 5 December 2013.

Specifically, the family unit is composed of:

1. the applicant (the student);
2. the applicant’s parents - if they are married to each other and not legally separated or divorced even if they are not living together, or if they are not married to each other but living together¹⁵ - and their children, including children of full age who are fiscally

¹¹ “*ISP*” stands for “*Indicatore della Situazione Patrimoniale*”, the figure can be found in the *attestazione ISEE*.

¹² For the definition of “independent students”, please check para 4.2.2 in this call.

¹³ For more details, the following link can be checked: <https://servizi2.inps.it/servizi/Iseeriforma/FrmInfoFaq.aspx>.

¹⁴ The “*A.I.R.E.*” is the register for Italian people resident in countries other than Italy.

¹⁵ In the case of unmarried and non-cohabiting parents, it is necessary to check, with the *CAF*, whether the parent not living with the student falls under one of the following conditions: excluded component, attracted component or additional component. *EDUCatt* reserves the right to verify both the *ISEEs* and the *DSUs* submitted to *INPS*, and the truthfulness of the information contained therein.

- dependent on them¹⁶ even if these children are not present in the family register, who are not married and have no children;
3. the parent benefiting from family allowances for the student in case of legal separation or divorce;
 4. whoever is present in the declaration of “stato di famiglia” on the date of the application submission, even if there is no degree of kinship between them;
 5. possible foster children of the student’s parents on the date of the application submission.

In case students do not fiscally live with their parents but are not “independent” (see para 4.2.2 of this call), even if married and already having children, will still be considered as part of their parents’ family unit¹⁷.

In case the student’s parents do not live together, reference must be made to the particular conditions expressed in the following Italian act: *DPCM art 8 n 159 5 December 2013*.

The students who find themselves in the condition mentioned as “*convivenza anagrafica*” due to religious, health, military, penal reasons or similar, will be considered a family unit themselves, except for the cases in which they are part of their spouse’s family unit.

PhD students’ family units

In order to calculate the “*ISEE per le prestazioni agevolate per il diritto allo studio universitario*”, the applicant’s family unit can be composed exclusively by the applicant, the applicant’s partner, minor and also of-age children - if fiscally dependent even if no longer living together with the applicant (the so-called “*nucleo ristretto*”, without any other people living with the applicant according to public records) or, if more favourable to the applicant, the one created according to the ordinary rules mentioned above (*art 3 of DPCM n 159 5 December 2013*).

4.2.2 Economically independent students

In order to assess the students’ economic conditions, they are defined as independent (they live alone, are self-sufficient) **if both the following residence and income requirements are met:**

- a. residence: the students must prove that they have NOT LIVED for at least two years - with respect to the date of application - in the housing unit of the family of origin, nor in another housing solution owned, co-owned or usufructed by one of its members;
- b. income: **own income** from employment or assimilated employment¹⁸, not employed by a family member within the third degree of kinship, declared for tax purposes for at least **two years, not less than € 9,000 gross per year.**

If even only one of the above conditions - duly documented for all the years of reference - is not met, the students cannot be considered independent, and therefore the financial and economic situation of these students and their family of origin will be taken into account.

It is understood that the students, who are married and have not lived with their parents for at least two years in a housing unit of the family of origin, nor in another housing solution owned,

¹⁶ Students are considered fiscally dependent children (as for IRPEF purposes, i.e., personal income tax) if their income:

– does not exceed € 2,840.51 per year, if they are not older than 24,

and

– do not earn more than € 4,000 per year, if they are older than 24.

¹⁷ Pursuant to art 8, para 2, *DPCM 159/2013*, a university student is considered “independent”, if the conditions under letters a) and b) are met. The legislation wants to prevent students, who do not meet the requirements of independence, from submitting a *DSU* that does not take into account the real reference income (i.e. that of the family of origin) with which they are maintained, but only values the student’s own income, which is generally much lower, if not zero. Therefore, a student who does not meet the conditions of independence, pursuant to art 8 c 2 in the aforementioned *DPCM*, must be considered in the family of origin.

However, an exception to this rule is allowed in case of a married student, only when - considering the spouse’s income - he/she meets the requirements of residence outside the family of origin and of the adequate income capacity referred to in letters a) and b) of art 8 mentioned before. In such a case, there is no longer the need of the student’s attraction to the family of origin, and in the *DSU* for *ISEEU* purposes, reference is made only to the family unit that the student has formed with his/her spouse without also including the data from the parents’ *DSU*.

¹⁸ In the document “*LE RISPOSTE ALLE DOMANDE PIU’ FREQUENTI, Valide a decorrere dal 29 maggio 2016*” (i.e. *FAQs* valid starting from 29 May 2016, available here: https://servizi2.inps.it/servizi/lseeriforma/docs/info/Faq/FAQ_ISEE_V3.pdf), *INPS* replies to admit that, although not expressly foreseen by the rule, the condition of “independent” student can be met in the case of a student who has had his/her residence outside the housing unit of the family of origin, in a housing solution not owned by a member of the same, for at least two entire years from the date of the application submission and has declared only self-employment income higher than the thresholds (foreseen by the relevant regulations) for at least two years.

co-owned or usufructed by one of its members, can still satisfy the income-based requirements including the spouse's income as well.

Students belonging to a religious order in cohabitation, i.e., permanently residing in religious institutions, should request the *ISEE/ISEEUP* certificate with a family unit consisting of only one member (the student himself/herself).

Students who are declaring themselves as independent or belonging to a religious order in the online application must upload the documents certifying their status in the form, in accordance with the rules set out below:

- Those who declare themselves to be independent must upload:
 - historical certificate of residence
 - documents certifying the ownership or the right of use of the property;
 - documents certifying student's incomes for the last two years (2022 and 2023);
- Those who declare themselves to belong to a religious order must upload a declaration by their order (or other similar documentation).

4.2.3 Non-independent students with family members resident in countries other than Italy and not registered in the "A.I.R.E."

The students who are not resident in Italy, or who have at least one family unit member who is not resident in Italy must go to one of the *CAF – MCL* offices (<https://www.cafmcl.it/Le-Nostre-Sedi>) by the foreseen deadline for the online application, in order to get the certificate "attestazione *ISEEUP*" issued for free for the calendar year 2024 (the date to be considered valid is the one on the certificate).

EDUCatt has signed an agreement with the *C.A.F – M.C.L.* whereby the certificate is issued for free to students of *Università Cattolica* who have to submit an application for financial support (e.g., scholarships, admission/readmission to accommodation, food service, etc.) to *EDUCatt*. Students who are submitting an application for admission/readmission, and are required to provide the *ISEEUP*, must go to a *C.A.F – M.C.L.* or contact their offices (<https://www.cafmcl.it/Le-Nostre-Sedi>) by the deadlines for the submission of the application for admission/readmission, in order to obtain the certificate issued in the calendar year 2024 (the date on the certificate will be taken as proof), related to the a.y. 2024/2025.

Students in the circumstances ruled by this paragraph must provide the protocol number, the *ISEEUP* value, the *ISPEUP* value, and the *Scala di Equivalenza* in their application for admission/readmission.

When requesting this certificate, the student must explicitly refer to the existing agreement between *C.A.F.- M.C.L.* and *Fondazione EDUCatt* concerning the issuing of *ISEEUP*.

The list of the documents needed to have this document issued is available at the link <https://www.cafmcl.it/I-Servizi/Iseeu>¹⁹. For any further details, students can refer to the contacts of the selected office (<https://www.cafmcl.it/Le-Nostre-Sedi>), or to the General Management of the *C.A.F – M.C.L.* (direzionegenerale@cafmc.it).

Only if the student is abroad and not able to go to one of the *CAF - MCL* offices in person by the deadline foreseen for the online application (e.g., a student abroad waiting for permission to leave the country or not able to travel due to health issues), they can communicate the impossibility via email to direzionegenerale@cafmc.it, to agree on the documents to be sent in digital format via email and get the *attestazione ISEEUP* issued and sent in digital format via email as well.

Students coming from particularly poor countries (indicated in *DM n 115, February 2024-Ministero dell'Università e della Ricerca* - published at the following link <https://www.mur.gov.it/it/atti-e-normativa/decreto-ministeriale-n-440-del-13-02-2024>) will have their economic conditions evaluated on the basis of a certification by the Italian representation in the country of origin, stating that the student does not notoriously belong to

¹⁹ The following link must also be checked: www.cafmcl.it/Portals/0/ThemePluginPro/uploads/2024/3/15/ISEEU_ITA_24.pdf
www.cafmcl.it/Portals/0/ThemePluginPro/uploads/2024/3/15/ISEEU_ENG_24.pdf

an economically and socially high-ranking family. Such certification can also be issued by the foreign university if this is linked with Italian universities through agreements, or by Italian institutions authorized to guarantee the economic hedges, in compliance with the current regulations concerning the enrolment of foreign students in Italian universities. In the latter case, the institution issuing the certification commits to the payment of the accommodation fee on the student's behalf, in the event that s/he does not proceed with the due payments. Students who have been granted political refugee status will have to present a copy of the certification of political refugee status and provide the "Attestazione ISEEUP" by the already mentioned deadline.

NB: Students coming from non-EU countries with an international access licence are kindly invited to get in touch with UCSC International Office (phone: +39 02 7234.5257 / 5258 / 5259, email: international.admissions@unicatt.it) to check if there is any available financial support dedicated to them, as described in the following webpages:

- <https://international.unicatt.it/ucscinternational-ammissioni-e-tasse-tasse-e-borse-di-studio> (bachelor's degree and single-cycle master's degree)
- <https://international.unicatt.it/ucscinternational-ammissioni-e-tasse-tasse-e-borse-di-studio-4805> (master's degree).

5. OUTCOMES

The students who have applied will receive the communication about their outcomes in the "Receipts" section of *MyEDUCatt* area.

The outcomes that will be provided, according to the modalities explained as follows, are the following:

1. A provisory outcome
2. A definitive outcome
3. A final outcome.

5.1 Provisory outcomes

The provisory outcome is calculated in a fully automatic way, based on the information self-declared by the student in the application form, while waiting for the checks carried out by *EDUCatt*.

The provisory outcome is generally available in the "Outcomes" in *MyEDUCatt* area on *EDUCatt* website within 48 hours after the submission of the online application.

The possible provisory outcomes for the scholarship application are:

- A. "Admissible"

In this case, the automatic calculation states that the foreseen admissibility requirements are met. The outcome also contains the income range and the "status" that are temporarily recognised to the student.
- B. "Pending for evaluation"

In this case, the outcome cannot be automatically calculated as, according to the self-declarations: *i) EDUCatt* must proceed with the checks specified in the outcome message or *ii) the student must fulfil further obligations.*
- C. "Non-admissible"

One or more of the foreseen admissibility requirements are not met, as better explained in the outcome message.

The provisory outcome "admissible" does NOT lead to the assignment of a scholarship and does NOT determine the creation of any ranking.

5.2 Definitive outcomes

The definitive outcome is determined after the checks *EDUCatt* will make on the data self-declared by the student in the online application form, comparing them with the data available in *INPS* digital archives (i.e. the National Institute for Social Security) and/or of affiliated *CAFs* (i.e. Centres for Fiscal Assistance). *EDUCatt* will also verify the actual enrolment at *Università Cattolica* for the a.y. 2024/2025 **by 31 October 2024** and verify the attested merit status, as well as carrying out timely verification of other relevant information provided by the student in the scholarship application.

The final outcome will be made available approximately by the end of November 2024 in the “Outcomes” section in *MyEDUCatt* area on *EDUCatt* website.

Through the definitive outcome, the minimum number of scholarships foreseen in this regulation for the call (as in chapter 2 “Foreseen Number of Provided Scholarships”) will be assigned.

The possible definitive outcomes for the scholarship application are:

A. “Admissible and beneficiary”

The application shows that the foreseen admissibility requirements are met. The students’ position in their ranking allows the assignment of the benefits foreseen for the “admissible and beneficiary” students as in chapter 1 of this regulation for the call. The outcome also contains the income range and the “status” that are recognised to the student, as well as the gross amount of the benefit awarded;

B. “Admissible but non-beneficiary”

The application shows that the foreseen admissibility requirements are met. The students’ position in their ranking allows the assignment of the benefits foreseen for the “admissible but non-beneficiary” students as in chapter 1 of this regulation for the call. The outcome also contains the income range and the “status” that are recognised to the student;

C. “Non-admissible”

One or more of the foreseen admissibility requirements are not met, as better explained in the outcome message itself.

The definitive outcome can be updated by *EDUCatt* when the final outcome is published and/or through following communication via email, if any reason leading to a change in the outcome evaluation, in compliance with this call, is verified.

5.2.1 Students who must still complete the enrolment process at *Università Cattolica* in the a.y. 2024/2025

All the students who resulted “admissible and beneficiary” or “admissible but non-beneficiary” and who are not enrolled at *Università Cattolica* for the a.y. 2024/2025 **by 31 October 2024** will receive the outcome “waiting for the enrolment process at *Università Cattolica* in the a.y. 2024/2025 to be completed”.

These students will be only temporarily provided a meal per day and, only once the enrolment process at *Università Cattolica* for the a.y. 2024/2025 is completed, the acknowledgement of the daily meal will become definitive, and they will be exempted from the university tuition fees for the concerned academic year.

The “admissible and beneficiary” students will receive the money contribution only after the enrolment process at *Università Cattolica* for the a.y. 2024/2025 is completed.

Nevertheless, all students must complete the enrolment process at *Università Cattolica* for the a.y. 2024/2025 by **24 April 2025**.

5.3 Final outcomes

The final outcome is determined through the checks on the admissibility requirements, on the provided documents and on the information self-declared by the student in the online application form. Among these checks there is the **enrolment at the University by 24 April 2025** and the evaluation of all the appeals submitted, in compliance with the final overall resources financed by *Regione Lombardia* and *MUR (Ministero dell'Università e della Ricerca)*. *EDUCatt* can carry out the checks also through the informatic platforms made available by the public administration (*MUR, INPS, Agenzia Entrate, etc.*). The final outcome will be available as soon as *Regione Lombardia* and *MUR* will communicate the information about the actual overall funds, together with what remains from the previous year's determinations, if any. The final possible outcomes are the same as those described at points A, B and C in the previous para 5.2.

The students who have received the outcome “*waiting for the enrolment process at Università Cattolica in the a.y. 2024/2025 to be completed*” and do not complete the enrolment process at *Università Cattolica* for the a.y. 2024/2025 **by the mandatory deadline of 24 April 2025** will result as “non admissible” in the final outcome and, therefore, will have to give back to *EDUCatt* the value of the services they meanwhile have benefited from (e.g., the money amount corresponding to the meals they have had, based on their income range).

EDUCatt, in compliance with the provisions of chapter 14 of this call, can update the final outcome, if any changes leading to revocation or loss are verified. Such update will be immediately communicated to the student via email and/or through a message in *MyEDUCatt* area.

6. RANKINGS

6.1 Rankings of the definitive outcomes

In order to define the priority of assignment for the overall number of scholarships that can be assigned, students are divided into different rankings, and specifically:

- “*PRIMI ANNI IMMATRICOLATI 2024/2025*” (students enrolling in the first year in the a.y. 2024/2025): this is a single ranking including all the students enrolling for the very first time in a first year of any degree course in the a.y. 2024/2025, except for specialisation programmes and PhDs;
- “*ANNI SUCCESSIVI*” (students enrolling in years after the first one): there will be different rankings, each one referring to the specific campus of enrolment, faculty and degree course, which will include all the students enrolling for the very first time in a year following the first one in the a.y. 2024/2025, except for specialisation programmes and PhDs. In order to guarantee an equal distribution, the minimum of 1,000 scholarships available will be proportionally distributed among the admissible students in each of the rankings “*ANNI SUCCESSIVI*”;
- “*SCUOLE DI SPECIALIZZAZIONE / DOTTORATI*” (students enrolling in specialisation programme /PhDs): this is a single ranking including all the students regularly enrolling for the first time in a first year of a specialisation programmes/PhD in the a.y. 2024/2025.

In compliance with para 5.2.1 above in this regulation for the call, the students who do not complete the enrolment process for the a.y. 2024/2025 by 31 October 2024 will be temporarily included in their reference ranking, with the consequences foreseen in para 5.2.1. of this regulation.

6.1.1 Students enrolled for the very first time in the first year of any degree course (except for the students enrolling in specialisation programmes and PhDs)

The ranking “PRIMI ANNI IMMATRICOLATI 2024/2025” is created considering the ISEE/ISEEUP value of the student’s family unit related to the maximum limit of € 26,306.25 for a maximum of 1,000 points awarded according to the formula here below:

$$\left(1 - \frac{\text{ISEE of the family unit}}{\text{maximum limit of the ISEE}}\right) \times 1,000$$

Therefore, the order within the ranking varies between 1,000 and 0 points.

ISEE/ISEEUP=	0	➤	1,000 points	(1 st place in the ranking)
ISEE/ISEEUP=	26,306.25	➤	0 points	(last place in the ranking)

If the score related to the income is the same between two students, the applicant enrolling in a master’s degree course takes precedence on the one enrolling in a bachelor’s or a single-cycle master’s degree course. In case the score is still the same, the younger applicant takes precedence.

The students who belong to one of the categories mentioned in art 1, para 1, letter g in DM 1320/2021, if admissible, have the right to a scholarship, even if the number of available scholarships has been exceeded.

6.1.2 Students enrolled for the very first time in years after the first one in any degree course (except for specialisation programmes and PhDs)

The different rankings “ANNI SUCCESSIVI” are based on the academic merit acquired by students by **10 August 2024** concerning their enrolment in the a.y. 2024/2025.

The maximum score that can be assigned to each student is 1,000 points, calculated by summing two factors, named P1 and P2.

P1, up to 600 points, is the score related to the recorded academic credits/CFUs and is calculated using the following formula:

$$P1 = \frac{\text{recorded ACADEMIC CREDITS} - \text{minimum of ACADEMIC CREDITS as in the call}}{\text{maximum of ACADEMIC CREDITS} - \text{minimum of ACADEMIC CREDITS as in the call}} \times 600$$

P1 = 0 if the CFUs recorded by the student (including bonuses used to reach the minimum CFUs) correspond to the minimum foreseen in the regulation for the call for their enrolment year.

P1 = 600 if the CFUs recorded by the students correspond to the maximum foreseen in the regulation for the call for their enrolment year.

NB: when referring to “the maximum of CFUs”, 60 CFUs for each enrolment year are conventionally meant. If the student records more CFUs than the maximum number foreseen in the call, the number foreseen for the specific enrolment year will still be considered the maximum, as to the calculation purpose.

P2, up to 400 points, is calculated on the recorded exam grades using the following formula:

$$P2 = \frac{\text{Arithmetic average of the exams grade} - 18}{31 - 18} \times 400$$

P2 = 0 if the arithmetic average corresponds to the lowest grade (18).

P2 = 400 if the arithmetic average corresponds to the highest grade “30 e lode” (31).

NB: As to the purpose of the arithmetic average, the highest grade “30 e lode” is calculated as “31”.

If the students found themselves, in the previous years, in one of the situations indicated in para 3.2.c of this regulation for the call, the calculation of the merit-based score will take into

account the average grade of all the exams taken, and the number of credits will refer to the minimum requested for the year of enrolment and degree course.

If the score related to the academic merit is the same, the student that did not use any bonus credits takes precedence on the others, then the student with the higher income-based score follows. In case of further parity, the precedence will be given to the student enrolled in the higher year and then to the younger student.

The students belonging to the categories mentioned in art 1, para 1, letter g in *DM 1320/2021*, if included in the ranking, have the right to the assignment of a scholarship, even if there are no more scholarships available.

The students who do not complete the enrolment process for the a.y. 2024/2025 by 31 October 2024 will be evaluated on the year of enrolment in the a.y. 2024/2025 at *Università Cattolica* that they declared in the online application form.

6.1.3 Students enrolled for the very first time in years after the first one in a specialisation programme or in a PhD

The ranking “*SCUOLE DI SPECIALIZZAZIONE / DOTTORATI*” is based on the *ISEE/ISEEUP* value of the student’s family unit in relation to the **maximum limit of € 26,306.25** for a maximum of 1,000 points awarded as follows:

$$\left(1 - \frac{\text{ISEE of the family unit}}{\text{maximum limit of the ISEE}}\right) \times 1,000$$

Therefore, the order within the ranking varies between 1,000 and 0 points.

<i>ISEE/ISEEUP</i> =	0	➤	1,000 points	(1 st place in the ranking)
<i>ISEE/ISEEUP</i> =	24,335.11	➤	0 points	(last place in the ranking)

If the score related to the income is the same between two students, the younger applicant takes precedence.

The students belonging to the categories mentioned in art 1, para 1, letter g in *DM 1320/2021*, if included in the ranking, have the right to the assignment of a scholarship, even if there are no more scholarships available.

6.2 Rankings of the final outcomes

In order to define the priority of assignment for the overall number of scholarships that can be assigned, students are divided into different rankings, and specifically:

- “*PRIMI ANNI IMMATRICOLATI 2024/2025*” (students enrolling in the first year): this is a single ranking including all the students enrolling for the very first time in a first year of any degree course in the a.y. 2024/2025, except for specialisation programmes and PhDs;
- “*ANNI SUCCESSIVI*” (students enrolling in years after the first one): there will be different rankings, each one referring to the specific campus of enrolment, faculty and degree course, which will include all the students enrolling for the very first time in a year following the first one in the a.y. 2024/2025, except for specialisation programmes and PhDs.
- “*SCUOLE DI SPECIALIZZAZIONE / DOTTORATI*” (students enrolling in specialisation programmes/PhDs): this is a single ranking including all the students regularly enrolling for the first time in a first year of a specialisation programme/PhD in the a.y. 2024/2025.

In order to guarantee an equal distribution of the financial resources available for the scholarships provision, they will be proportionally distributed, based on the number of admissible students in each of the three rankings mentioned above.

The overall number of available scholarships that can be assigned to students resulting as admissible in the rankings “ANNI SUCCESSIVI” will be proportionally distributed, based on the number of admissible students in each of the rankings for the “ANNI SUCCESSIVI”.

In the final outcome, the same calculation criteria as in the previous paragraphs (6.1.1, 6.1.2 and 6.1.3) are used to order the ranking "FIRST YEARS OF ENROLMENT 2024/2025" “PRIMI ANNI IMMATRICOLATI 2024/2025”, the different rankings "SUCCESSIVE YEARS" “ANNI SUCCESSIVI” (each one referring to a specific university venue, faculty and course) and the ranking "SPECIALISATION PROGRAMMES/PhDs" “SCUOLE DI SPECIALIZZAZIONE / DOTTORATI”.

7. PARTICIPATION IN THE APPLICATION EVALUATION PROCESS

7.1 Mistakes made when filling in the application form

EDUCatt must be informed of any wrong data via a Ticket in MyEDUCatt area **by the mandatory deadline of 31 October 2024**. Students must select the category “Borsa di Studio” and the subcategory “Errori di compilazione domanda”. The evaluation of the application based on the correct details will be available in the definitive outcomes.

Until **16 September 2024 at 1 pm**, students can also ask for their application form to be reopened, so that they can correct the mistakes themselves. EDUCatt will confirm the reopening of the application procedure by replying to the student’s ticket. Reopening the application form implies that the previous submission receipt is erased from the system.

Nonetheless, the deadline for the application submission remains **on 30 September 2024 at 1 pm** as in previous chapter 1, even following the reopening of the student’s application form. Therefore, any incomplete application, which has been reopened but not definitively submitted by the mentioned deadline of 30 September 2024, will NOT be taken into account and any outcome received before the reopening of the application form is cancelled.

Without prejudice to para 4.2 above, if EDUCatt finds false declarations that are not communicated by 31 March 2025 according to the modalities indicated in the previous para 7.1, the penalties foreseen in chapter 14 “Verification of the provided self-declarations and false/misleading information” will be applied.

7.2 Submission of an appeal against a definitive outcome

Once the definitive outcomes are available, appeals can be submitted **by the mandatory deadline of 31 March 2025** ONLY to inform about any wrong evaluation made by EDUCatt when determining the outcome. For this purpose, students can send a message via Ticket in MyEDUCatt area, selecting the category “Borsa di Studio” and the subcategory “Istanze di revisione esito definitivo”.

The consequences of the acceptance of the submitted appeals will be visible in the final outcomes.

7.3 Submission of appeal against a final outcome

Any appeal against the final outcome and/or the following checks can be submitted through the competent court, in compliance to the current laws.

8. PARAMETERS FOR THE CALCULATION OF SCHOLARSHIP AMOUNT

The amount of the scholarship depends both on the income range (according to the ISEE/ISEEUP) of the students’ family unit and on their municipality of residence.

8.1 Income ranges

For the purposes of this regulation for the call, three income ranges are identified, as in the following chart:

Values of the ISEE/ISEEUP “per le prestazioni agevolate del diritto allo studio universitario”

Income ranges	1 st	2 nd	3 rd
ISEE/ISEEUP	from € 0	from € 13,153.14	from € 17,537.51
Values	to € 13,153.13	to € 17,537.50	to € 26,306.25

8.2 Definition of “on-campus”, “commuter” or “off-campus” status

In order to establish the amount of the scholarship, the students are divided into three categories according to their residence on the date of the application submission.

8.2.1 “On-campus” and “commuter” students

Students are considered **“on-campus”** and **“commuter”** if, on the date the online application was completed, they are resident in a municipality included in the list that can be found on the web page: <https://educatt.unicatt.it/educatt-borse-di-studio-e-agevolazioni-borse-di-studio-per-reddito-e-merito-educatt>.

Students must immediately update their “Personal data” section in *MyEDUCatt* area any time it is necessary, especially regarding the residence information in this case.

Students who are resident in municipalities corresponding to the status “on-campus” or “commuter” on the date of the application submission and change their residence to a different on-campus” or “commuter” municipality by 31 December 2024 will have their status updated or confirmed, depending on their new municipality of residence.

Students who are resident in “on-campus” or “commuter” municipalities on the date of the application submission and later change their residence to an “off-campus” municipality will have their status confirmed coherently with the municipality of residence on the date of the online application submission.

8.2.2 “Off-campus” students²⁰

Students are considered **“off-campus”** if, on the date of the application submission, DO NOT RESIDE in a municipality considered to be **“on-campus”** or **“commuter”** according to the lists available at <https://educatt.unicatt.it/educatt-borse-di-studio-e-agevolazioni-borse-di-studio-per-reddito-e-merito-educatt>, and who also take **accommodation for a fee** in the city where the university campus is based²¹.

If this requirement is not met, the student will be classified as “commuter”.

In order to be classified as “off-campus”, the students must provide the following documentation related to the **expenses for their accommodation**:

- a rental agreement related to a **property not owned** by a family unit member, regularly **registered - at Agenzia delle Entrate** - in their own name or in the name of one of their family members. In the period included between 1 September 2024 and 31 October 2025, the following requirements must be met: the overall amount must not be lower than € 1,000 and its duration must be of 10 months at least. It should be noted that rental contracts in the name of a parent and/or a member of the family unit do not fall into this

²⁰ Pursuant to the Italian act *art 13 para 3 DPCM 9 April 2001*, extra-EU students are included in the category “off-campus”, independently from where they reside in Italy, except for the case of students whose family units reside in Italy. In order to calculate the amount of “off-campus” students’ scholarships their accommodation must be for a fee.

²¹ The students who will spend some months abroad, in order to participate in international mobility programmes during the indicated period, can provide a certification or any fiscally valid documentation related to the payment of the rental fee for the accommodation abroad. The reported period abroad will be added to the one related to the accommodation in the Italian city where they attend their university course in order to meet the 10-month requirement.

category if these people have established their registered residence there on the date of submission of the online application

or

- a **fiscally valid certification** of the payment for the accommodation either in **public or private** structures²². In the period included between 1 September 2024 and 31 October 2025, the following requirements must be met: the overall amount must not be lower than € 1,000 and its duration must be of 10 months at least.

The documents mentioned above must be uploaded **by 31 October 2024 at 1 pm** on *MyEDUCatt* area²³, self-declaring also the following information about the accommodation:

- references of the owner or person having the availability of the property;
- If staying in a Residence: the name of the residential structure, the address, the telephone number and the VAT number or the fiscal code²⁴;
- If staying in an apartment for rent: the owner's name, address, telephone number and VAT number/fiscal code, and the address of the apartment;
- the monthly cost for the accommodation, also indicating the shared part of the overall cost if staying with other people. If the student is living in one of *EDUCatt* University Residences, the cost does not have to be indicated.

If the students sign a rental agreement by 31 October 2024 but they do not have the registration receipt, they can send the registration also after 31 October 2024, provided that the agreement is registered by the terms foreseen by the law.

In case the rental agreement section is not filled in and the necessary supporting documents are not provided by **31 October 2024 at 1 pm**, the student CANNOT be considered as "off-campus".

Students must immediately update their "Personal data" section in *MyEDUCatt* area any time it is necessary, especially regarding, in this case, the information about their residence.

Students who are resident in municipalities corresponding to the status "off-campus" on the date of the application submission and change their residence to a "on-campus" or "commuter" municipality by 31 December 2024 will have their status updated or confirmed, depending on their new municipality of residence.

For the students who are resident in municipalities corresponding to the status "on-campus" or "commuter" on the date of the application submission and later change their residence to an "off-campus" municipality, NO "off-campus" status can be recognised to them in any way.

The self-declared information and the documents uploaded in the online application "Rental Agreement" will be checked by *EDUCatt* approximately in the period January-March 2025.

As a result of these checks, *EDUCatt* may request any additional information and/or documents to support the existence of the conditions for the recognition of the "off-campus" status, where necessary. The request for supplementary documentation may be made using the "Rental agreement upload" procedure and/or re-submitting by email and/or by opening a ticket in the *MyEDUCatt* area.

In cases where, also following the evaluation of the supplementary information/documents provided, *EDUCatt* verifies that one or more of the requirements for the recognition of "off-campus" status are not met, the final outcome of the scholarship will be updated to "commuter" status.

²² E.g., residences, hostels, B&Bs, etc. This category does not include the so-called "*scritture private*" related to accommodation solutions rented by private owners, which require a rental agreement regularly registered at *Agenzia delle Entrate*.

²³ The student must enclose a copy of the rental agreement duly signed by all the contracting parties (including the electronic format in accordance with the laws in force on electronic and digital signatures) and its receipt of registration at *Agenzia delle Entrate*. On the other hand, those who have a rental agreement following a sublease or assignment of a lease must also enclose the original lease and its registration receipt (and all assignment registrations between the original deed and its sublease). In the case of sublease agreements signed with letting agents on behalf of third parties, it is permissible for the sublease agreement to contain all the particulars of the original lease (including the particulars of the parties, the subject matter of the lease, the duration of validity of the deed and the number and date of registration at *Agenzia delle Entrate*). Incomplete documentation will be declared "non-compliant" and the student will be given the status "commuter".

²⁴ If staying in one of *EDUCatt* structures, the VAT number or the fiscal code do not need to be provided.

It should therefore be noted that any “off-campus” status assigned in the definitive results to all the students who have correctly completed and confirmed the “Rental agreement upload” web procedure is to be considered **provisory** until the end of the above-mentioned checks and without prejudice to the provisions of chapter 14 of this call.

9. AMOUNT OF SCHOLARSHIPS

The amount of the scholarship, **including the refund of the regional tax for the right to study, is defined as follows:**

“On-campus” students

- 1st income range: € **2,545** + a meal per day = overall value € **3,357**
- 2nd income range: € **2,115** + a meal per day = overall value € **2,927**
- 3rd income range: € **1,286** + a meal per day = overall value € **2,098**

“Commuters”

- 1st income range: € **3,905** + a meal per day = overall value € **4,717**
- 2nd income range: € **3,290** + a meal per day = overall value € **4,102**
- 3rd income range: € **2,417** + a meal per day = overall value € **3,229**

“Off-campus” and “independent” students

- 1st income range: € **7,258** + a meal per day = overall value € **8,070**
- 2nd income range: € **6,205** + a meal per day = overall value € **7,017**
- 3rd income range: € **4,919** + a meal per day = overall value € **5,731**

NB:

- For “admissible and beneficiary” students enrolled in the **first year “fuori corso”**, **all the amounts above must be interpreted as halved**, as well as the value of the meals and the period of benefit.
- The daily meals over the whole academic year are calculated as a forfeit equivalent amount of € 812, which **will NOT be monetized** if *EDUCatt* is able to guarantee the provision of the daily meal through its structures – either managed directly or under agreement - located in the city of the campus the students attend. Meals will be provided by showing the university badge, on the opening days of the facilities according to the terms and conditions specified at www.educatt.it/ristorazione.
- The opportunity to benefit from a meal per day is withdrawn at the end of the course of study at *Università Cattolica* (e.g., graduation, withdrawal from studies, etc.).
- The meal can be consumed only by the beneficiary and cannot be given to third parties. In case the university badge is misused to this purpose, the student owning it will have to pay for the meals unduly benefited, in compliance with the food service full price.
- The students who do not use the food service cannot be refunded, except for those students who will join an international mobility programme, only if this is properly documented.
- The payment of the scholarships to beneficiary students **admitted or readmitted to EDUCatt residences** will be adjusted to the “income range C” as better specified in the “Call for Admission or Readmission in the University Residences of *Università Cattolica* in the a.y. 2024/2025”.

9.1 Students with a disability as in art 1, para 1, letter g in DM 1320/2021

In case, on 30 September 2024, for the student who belongs to one of the categories mentioned in art 1, para 1, letter g in *DM 1320/2021* and is admissible under this call, the

annual amount of the scholarship (see 5.2.1, 5.2.2 and 5.2.3 above) can be increased by up to 40% of the assigned amount and, therefore will be respectively:

		Maximum amount including food service fee
On-campus students	1 st income range	€ 4,699.80
	2 nd income range	€ 4,097.80
	3 rd income range	€ 2,937.20
Commuters	1 st income range	€ 6,603.80
	2 nd income range	€ 5,742.80
	3 rd income range	€ 4,520.60
Off-campus students	1 st income range	€ 11,298.00
	2 nd income range	€ 9,823.80
	3 rd income range	€ 8,023.40

In order to benefit from the integration, the concerned students must upload the documents certifying their disability in the online application.

In case on 30 September 2024 the student has already undergone the medical examination to certify their invalidity/disability, but does not have the related report, they will have the chance to submit the appeal about their definitive outcome by 31 March 2025, requesting the recognition of their status for the scholarship, provided that they have meanwhile received the mentioned report.

Under agreement with the *Support Service for Students with Disabilities and Students with Specific Learning Disorders* (the office in charge for the integration of these students in *Università Cattolica*), and taking into account the student's disability, the scholarship can also be converted into special equipment, different learning materials, accommodation, accompanying service, study tutoring, interpret or any other tool suitable to overcome the student's own difficulties.

9.2 Students taking part in international mobility programmes

All admissible students, both beneficiary and non-beneficiary, can apply for an integration of their scholarship, if they take part in mobility programmes abroad in the a.y. 2024/2025.

For the students enrolled in a first year, the integration of the scholarship is paid if they meet the minimum merit-based requirement **by 10 August 2025**, as specified in para 4.1.1 above.

The maximum monthly contribution is **€ 600** for the duration of their mobility abroad for a maximum of 10 months. The period abroad must last 3 months at least.

The abroad study programme (in collaboration with Università Cattolica) must be certified by the office responsible for international exchanges in the University abroad. The possible funds provided to the students by the European Union will be **deducted from the amount of the integration** of *EDUCatt* scholarship.

The students can also access a refund for their travel expenses: up to **€ 100** (for *EU* countries), and up to **€ 500** (for extra-*EU* countries).

All amounts for international mobility projects are halved for **students enrolled in the 1st year "fuori corso"**.

The integration for mobility can be granted for one single programme and only once for each degree course attended. These contributions are paid in compliance with the **allocated resources** and their amount can be reduced in order to satisfy a greater number of requests.

The application for the mobility integration must be made in conjunction with the application for the scholarship. Once they have completed their mobility programme, students must **submit the request for the payment of the contribution** in *MyEDUCatt* area **within 30 days** from the end of their mobility programme and however no later than the compulsory deadline

of **15 December 2025**. The payment will be made at the end of the student's mobility period abroad and only if they fulfil the obligations related to the participation in the programme.

NB: The amount of *EDUCatt* scholarship, for the months spent abroad for "commuting" and "off-campus" students, will be adjusted to the amount given to "on-campus" students"²⁵.

PLEASE NOTE – For the duration of the stay abroad, the students will receive a proportional reimbursement for the food service not used in Italy. During this period, the student is therefore obliged **NOT** to use the food service provided by *EDUCatt*, even if they return to Italy temporarily (e.g., to sit exams, during holidays, etc.).

9.3 Graduation award for students graduating within the legal duration foreseen for their degree course

This integration only concerns students enrolled in the last year of a **master's degree course** or a **single-cycle master's degree course** in the a.y. 2024/2025, who resulted "admissible and beneficiary" for the same academic year. "Admissible but non-beneficiary" students and students completing a bachelor's degree **cannot** access this scholarship integration.

The graduation award consists in the disbursement of half the amount of the scholarship assigned for the a.y. 2024/2025 taken away the amounts due for accommodation and food service for beneficiary students who graduate within the legal duration foreseen for their degree course, without any interruption from the very first enrolment during their university career.

The master's degree students must not have already benefited of the graduation award, as recognised by *Università Cattolica* or other universities/bodies, even if they took their bachelor's degree in another university.

The students must apply through the online application available in *MyEDUCatt* area on *EDUCatt* website within 60 days after their graduation date or after the opening date of the online application.

9.4 Specific benefits for female students enrolled in degree courses of the "STEM" subjects (Science, Technology, Engineering and Mathematics)

In implementation of art 3, para 5, in the aforementioned Italian law (*DM 1320/2021*), the amount of the assigned scholarship is increased by 20% for the female students enrolled in a degree course of the so-called "STEM" subjects (Science, Technology, Engineering and Mathematics). As specified in the following *Circolare* issued by "MUR" - *Ministero dell'Università e della Ricerca* – n 13676/2022, such increase cannot be cumulated with the increase foreseen for the students with an "ISEE" value which is 50% lower than the reference threshold (art 3, para 3, *DM 1320/2021*).

Therefore, pursuant to *DGR Lombardia* n XII/2745 of 15/07/2024, it is calculated as follows:

- for the female students belonging either to the first or the second income range, the calculation is based on the scholarship amount for the second range;

²⁵ E.g., First income range: "Off-campus" scholarship with 4-month mobility

Mobility due = € 600 x 4 months = € 2,400 + travel reimbursement (*EU*) € 100;

First income range "On-campus" total scholarship - € 6,886 (€ 573.83 /month, i.e., € 4,590.64 for 8 months);

First income range "On-campus" total scholarship - € 2,415 (€ 201.25/month, i.e., € 805 for 4 months);

Total scholarship due for the entire year: First income range "Off-campus" scholarship (8/12) + First income range "On-campus" total scholarship (4/12) = € 4,590.64 + € 805 = € 5,395.64.

Scholarship difference: First income range "Off-campus" total scholarship - Total scholarship due for the entire year = € 6,886 – € 5,395.64 = € 1,490.36

From the mobility supplement of € 2,400 + € 100, the amounts of other grants received from public and private bodies for the same purpose (if any) and the € 1,490.36 difference between the two grants are subtracted.

The difference between the grants, if any, as well as any funding received from third parties, may contribute up to the cancellation of the mobility scholarship.

Finally, the reimbursement of the food service not used during the mobility period will be added to the amount calculated as described above.

- for the female students belonging to the third income range, the calculation is based on the scholarship amount for the third range.

Furthermore, in the aforementioned *Circolare* n 13676/2022, the reference for the first application on *STEM* degree courses will be made to the chart available in the *Ustat* open data area: <http://dati.ustat.miur.it/dataset/dati-per-bilancio-di-genere/resource/3f52db2f-24ce-4605-8e51-5618cc4ff4e3>. In *Università Cattolica*, the “STEM” degree courses are the following:

- Bachelor’s Degree in “*Matematica*” (L-35) in the Faculty “*Scienze matematiche, fisiche e naturali*”;
- Bachelor’s Degree in “*Scienze e tecnologie cosmetologiche*” (L-29) in the Faculty “*Scienze matematiche, fisiche e naturali*”;
- Master’s degree in “*Matematica*” (L-40) in the Faculty “*Scienze matematiche, fisiche e naturali*”;
- Master’s degree in “*Fisica*” (LM-17) in the Faculty “*Scienze matematiche, fisiche e naturali*”
- Master’s degree in “*Data analytics for business*” (LM-82) of the interfaculty of “*Economia*” and “*Scienze matematiche, fisiche e naturali*”;
- Master’s degree in “*Applied data science for banking and finance*” (LM-91) of the interfaculty of “*Scienze matematiche, fisiche e naturali*” and “*Scienze bancarie, finanziarie e assicurative*”;
- Master’s degree in “*Biotechnologie per la medicina personalizzata*” (LM-9) in the Faculty “*Medicina e chirurgia A. Gemelli*”;
- Master’s degree in “*Innovation in Biotechnology applied to regenerative medicine*” in the Faculty “*Medicina e chirurgia A. Gemelli*”;
- Master’s degree in “*Actuarial sciences, risk and data analysis*” (LM-83) of the Faculty “*Scienze bancarie, finanziarie e assicurative*”;
- Master’s degree in “*Physics and innovation*” (LM-17) of the “*Facoltà di Scienze matematiche, fisiche e naturali*”.

9.5 Students with simultaneous enrolment in two degree or academic courses in the a.y. 2024/2025 according to the law 12 April 2022, n 33

According to art 6 para 3 *DM* n 1320 of 17 December 2021 and to the Act 12 April 2022, n 33, n 1320, a scholarship amount increased by 20% is foreseen for the cases of simultaneous enrolment in two degree courses or in two academic courses of the institutes “*Istituti di Alta Formazione Artistica, Musicale e Coreutica*” in the a.y. 2024/2025, provided that the students meet and maintain the merit-based requirements for the entire duration of the courses. The increase is not assigned if the students lose the requirements for the scholarship in relation to the degree course which they associated such increase to.

Please note that in the case of simultaneous enrolment in several courses at different universities and/or in two academic courses of the institutes “*Istituti di Alta Formazione Artistica, Musicale e Coreutica*”, the scholarship application must be submitted to the body that manages the right to study at the university of first enrolment or elected as the “primary” seat. If, instead, the enrolments took place in the same academic year at the same university, the student must apply for the course of first enrolment; if the degree courses started at the same time, students must choose the course to which they want to link the benefits foreseen by the current law concerning the right to study. If the students were never assigned a scholarship from the institution in charge for the right to study at the university where they first enrolled or which they chose as “primary”, they can apply for the scholarship in compliance with this regulation for the call.

9.6 Benefits for “admissible but non-beneficiary” students

The students who result “admissible but non-beneficiary” are the students who, even though they are admissible to the requirements in this call, do not receive the money²⁶ due to the exhaustion of the funds allocated by *Regione Lombardia* and *MUR*.

These students have the right to be exempted from the university tuition fees and to a meal per day at *EDUCatt* canteens from 1 January to 31 December 2025, during the opening days and according to the modalities indicated at the web page www.educatt.it/ristorazione.

The students who are “admissible but non-beneficiary” due to the lack of funds will also be refunded of the regional tax for the right to study.

10. CONFIRMATION OF THE SUBMITTED INFORMATION, DISBURSEMENT AND REVOCATION OR LOSS OF THE RIGHT TO THE SCHOLARSHIP

All the students who receive the outcome “Admissible and beneficiary” or “Admissible but non-beneficiary” must proceed with the **confirmation of the submitted information for EDUCatt scholarship in the a.y. 2024/2025** in the specific section of MyEDUCatt area following the instructions in the online procedure.

In the event that the students do not confirm their scholarship details by **18 December 2025**, they will lose the financial aid in cash but will still have the right to access the other benefits foreseen in the scholarship (exemption from the University tuition fees and provision of the meals).

All the economic benefits foreseen in this call will be paid on the bank account the student indicated in the specific section of *MyEDUCatt* area.

The bank account details can either refer to **the student’s “Carta Ateneo+” (the university card)** or to any other bank account opened in another Italian bank in the student’s name or in the name of a relative included in the student’s “*stato di famiglia*”.

10.1 Students enrolled in the first year (except for the specialisation programmes and the PhDs)

In compliance with the funds provision from *Regione Lombardia* and *MUR*, the first instalment of the scholarship, consisting of at least 50% of the value of the scholarship will be confirmed and paid by 31 December 2024 in favour of the students who resulted as “admissible and beneficiary” in the final results and who

- do NOT have the outcome “waiting for the enrolment process at Università Cattolica in the a.y. 2024/2025 to be completed”
- have previously confirmed their scholarship data and
- have provided their bank account data (IBAN) in the specific sections of *MyEDUCatt* area on *EDUCatt* website.

The first instalment of the scholarship consists in the provision of services and, specifically, one free meal per day in *EDUCatt*’s canteens from January to December 2025, adjusted to the accommodation fee for the students admitted to *EDUCatt* Residences through the call for admission and readmission to the University Residences in the a.y. 2024/2025.

The students with a disability as in art 1, para 1, letter g in *DM 1320/2021* do not have to meet the merit-based requirements specified in this paragraph. For all the other students who result “admissible and beneficiary” in the final outcomes, the disbursement of the due scholarship amount is subject to the positive outcome of the test evaluating the minimum level of knowledge requested to access the courses without additional learning requirement (“*OFA*”),

²⁶ The allocation of the cash aid is determined on the basis of the position obtained in the final ranking list, drawn up according to the criteria described in Chapter 6 of this call.

and to the acquirement and recording of a minimum of *CFUs* in their curriculum for the a.y. 2024/2025 by **10 August 2025**.²⁷

These credits must also be present in the certifications issued by *Università Cattolica*.

The minimum of *CFUs* is precisely the following:

- 25 *CFUs* for the students enrolled in the single-cycle master's degree course in the Faculty of Medicine and Surgery;
- 27 *CFUs* for the students enrolled in the single-cycle master's degree course of Pharmacy;
- 30 *CFUs* for the students enrolled in any other degree course.

NB: Not all the credits in a student's curriculum can be taken into account as to satisfy the merit-based requirement for example:

- the exams defined "*soprannumerari*" (included the exams taken in advance and indicated as "*soprannumerari*" in the study plan);
- the exams defined "*integrazioni curriculari*".

"Bonus" credits cannot be used toward the achievement of the above minimum levels of *CFUs*.

In order to meet the situation facing the students enrolling in the second year (both of the bachelor's and the master's degree courses) in the Faculty of "*SCIENZE LINGUISTICHE E LETTERATURE STRANIERE*" (Foreign Languages and Literatures) and in the interdepartmental degree course "*SCIENZE LINGUISTICHE PER LE RELAZIONI INTERNAZIONALI*" (Foreign Languages for International Relations) of the Faculties "*SCIENZE LINGUISTICHE*" and "*SCIENZE POLITICHE E SOCIALI*" (Political and Social Sciences), *EDUCatt* will acknowledge, by convention, some credits for the language exams (i.e. "*LINGUA E LETTERATURA*" and "*LINGUA E LINGUISTICA*" for bachelor's degree courses) calculating them, as follows:

- 3 *CFUs* for the oral exam;
- 4 *CFUs* for the written exam, if passed.

If such exams have already been fully recorded, only the total credits as foreseen in the study plans will be recognised and no increase will be acknowledged for the separated parts.

The students who do not pass the test evaluating the minimum level of knowledge requested to access the courses without additional learning requirement ("*OFA*"), or do not meet the aforementioned merit-based requirements by **10 August 2025**, must pass the test and record the following *CFUs* by **30 November 2025**:

- 30 *credits (CFUs)* for the students enrolled in the single-cycle master's degree course in the Faculty of Medicine and Surgery
- 32 *credits (CFUs)* for the students enrolled in the single-cycle master's degree course of Pharmacy;
- 35 *credits (CFUs)* for the students enrolled in any other degree course

in order to benefit from:

- half the amount of the scholarship;
- half the amount of any integration for international mobility projects;
- partial exemption from university fees, as detailed in chapter 11 of this notice.

NB: Not all the credits in a student's curriculum can be taken into account as to satisfy the merit-based requirement for example:

- the exams defined "*soprannumerari*" (included the exams taken in advance and indicated as "*soprannumerari*" in the study plan);
- the exams defined "*integrazioni curriculari*".

²⁷ *EDUCatt*, in accordance with the university, will consider the results of the following exams in the calculation of the *CFUs* valid for the assignment of a scholarship, even if recorded after 10 August 2024, as long as these results are recorded by 31 October 2024:

- compulsory professional training of the courses named under "*Professioni Sanitarie*" in the Faculty "*Medicina e Chirurgia*" (internships are excluded);
- exams taken abroad, due to the participation in an international programme, by 10 August 2024 (in this case the concerned students MUST communicate this condition to *EDUCatt*; otherwise, these exams will not be calculated).

“Bonus” credits cannot be used toward the achievement of the above minimum levels of *CFUs*. The calculation of the *CFUs* to record by 30 November 2025 cannot include the credits related to the written and oral exams mentioned above (respectively 3 and 4 *CFUs*), which are therefore only valid for the achievement of the *CFUs* foreseen by 10 August 2025.

All students who, by 30 November 2025, have not met the above requirements will have their **entire scholarship** withdrawn. Therefore, these students will then have to pay back any money they may have received, as well as the value of any services used (e.g., the cash equivalent of the meals taken).

The scholarship balance for the students who have confirmed the scholarship data will be paid after the verification of the aforementioned merit-based requirements, approximately by the end of November 2025.

Furthermore, *EDUCatt* will inform *Università Cattolica* of the withdrawal and of the loss of the benefit consisting in the exemption from the university tuition fees.

10.2 Students enrolled in years following the first of any degree course and students enrolled in specialisation programmes or PhDs

The first instalment of the scholarship for the “admissible and beneficiary” students in the definitive outcomes consists in the provision of services and, specifically, one free meal per day in *EDUCatt*'s canteens from January to December 2025 and the adjustment to the entire accommodation fee (for the students admitted to *EDUCatt* Residences through the Call for Admission and Readmission to the University Residences in the a.y. 2024/2025).

The payment of the balance of the scholarship will be paid approximately **by the end of July 2025** to the students resulting “admissible and beneficiary” in the final outcomes, in compliance with the funds provision from *Regione Lombardia* and *MUR*, and provided that:

- they have previously confirmed the scholarship data;
- they have provided their *IBAN* in the specific section of *MyEDUCatt* area.

10.3 Revocation or loss of the scholarship

Without prejudice to other provisions in this call, the students are revoked the scholarship and, therefore, they lose the right to the benefits provision after the date when the revocation becomes effective, in the following cases:

- a. if they commit serious infractions towards *EDUCatt* or *Università Cattolica* implying penalties;
- b. if they interrupt their studies or move to another university before 1 September 2025. Such rule does not apply to students enrolling in the first year of a bachelor’s, a master’s or a single-cycle master’s degree, if the merit-based requirements foreseen in para 4.1.1. are met before the interruption of the studies or the change of university.

Without prejudice to other provisions in this call, the students lose their scholarship and, therefore, they lose the right both to the already provided benefits (which they are obliged to give back) and to the benefits provision after the date when the loss becomes effective, in the following cases:

- a. the student does not provide the documents for the verification of truthful declarations, within the mandatory deadline indicated in the relevant request by *EDUCatt*, (see chapter 14 “Verification of the provided self-declarations and false/misleading information”);
- b. *EDUCatt* verifies that the information self-declared by the student is false and such check implies that the conditions for the participation in the call (as in chapter 3) or the income and merit-based requirement (as in chapter 4) are not met;

- c. the student results, even after any of the ranking is published, as enrolled at *Università Cattolica* in the a.y. 2024/2025 under one of the conditions of non-admissibility indicated in paragraph 3.2 of this call;
- d. they do not meet the merit-based requirements foreseen in para 10.1 of this call;
- e. the students, enrolling in the a.y. 2024/2025, have meanwhile graduated in the a.y. 2023/2024.
- f. *EDUCatt* verifies that even just one of the admissibility requirements foreseen in the call is not met.

11. EXEMPTION FROM THE UNIVERSITY TUITION FEES (ART 8 DPCM 9 APRIL 2001)

11.1 Exemption for students enrolled for the very first time in a year after the first one and in the first year of specialisation programmes and PhDs

“Admissible and beneficiary” students enrolled in years following the first of any degree course, or enrolled in a Specialisation Programme or in a PhD are fully exempted from the payment of the University enrolment and tuition fees (excluded the students enrolled in the first year “*fuori corso*”, who are exempted from the enrolment fee and from half of the tuition fees). This is also valid for eligible students who are admissible but non-beneficiary, due to lack of funds (they are also reimbursed the Regional Tax for the right to study, which for scholarship holders is included in the amount of the scholarship).

This exemption does not apply to the operating fee for degrees awarded in extraordinary sessions.

11.2 Exemption for students enrolled for the very first time in the first year (excluded students enrolled in specialisation programmes and PhDs)

Students enrolled in the first year (excluded students enrolled in specialisation programmes and PhDs) who resulted “admissible and beneficiary”, as well as the students resulted as “admissible but non-beneficiary” due to lack of funds, are fully exempted from the payment of the University enrolment and tuition fees.

Students resulted “admissible but non-beneficiary” due to lack of funds will also be reimbursed the Regional Tax for the right to study (provided that the merit-based requirements mentioned below are met).

The full exemption from the University tuition fees is subject to the positive outcome of the test on the minimum level of knowledge requested to access the courses without additional learning requirement (“*OFA*”), and to the acquirement and recording of a minimum of *CFUs* in the students’ curriculum for the a.y. 2024/2025 **by 10 August 2025**²⁸. These credits must also be present in the certifications issued by *Università Cattolica*.

The minimum of *CFUs* is precisely the following:

- 25 *CFUs* for the students enrolled in the single-cycle master’s degree course in the Faculty of Medicine and Surgery;
- 27 *CFUs* for the students enrolled in the single-cycle master’s degree course of Pharmacy;

²⁸ *EDUCatt*, in accordance with the university, will consider the results of the following exams in the calculation of the *CFUs* valid for the assignment of a scholarship, even if recorded after 10 August 2024, as long as these results are recorded by 31 October 2024:

- compulsory professional training of the courses named under “*Professioni Sanitarie*” in the Faculty “*Medicina e Chirurgia*” (internships are excluded);
- exams taken abroad, due to the participation in an international programme, by 10 August 2024 (in this case the concerned students MUST communicate this condition to *EDUCatt*; otherwise, these exams will not be calculated).

- 30 CFUs for the students enrolled in any other degree course.

NB: Not all the credits in a student's curriculum can be taken into account as to satisfy the merit-based requirement for example:

- the exams defined “*soprannumerari*” (included the exams taken in advance and indicated as “*soprannumerari*” in the study plan);
- the exams defined “*integrazioni curriculari*”.

“Bonus” credits cannot be used toward the achievement of the above minimum levels of CFUs.

In order to meet the situation facing the students enrolling in the second year (both of the bachelor's and the master's degree courses) in the Faculty of “*SCIENZE LINGUISTICHE E LETTERATURE STRANIERE*” (Foreign Languages and Literatures) and in the interdepartmental degree course “*SCIENZE LINGUISTICHE PER LE RELAZIONI INTERNAZIONALI*” (Foreign Languages for International Relations) of the Faculties “*SCIENZE LINGUISTICHE*” and “*SCIENZE POLITICHE E SOCIALI*” (Political and Social Sciences), EDUCatt will acknowledge, by convention, some credits for the language exams (i.e. “*LINGUA E LETTERATURA*” and “*LINGUA E LINGUISTICA*” for bachelor's degree courses) calculating them, as follows:

- 3 CFUs for the oral exam;
- 4 CFUs for the written exam, if passed.

If such exams have already been fully recorded, only the total credits as foreseen in the study plans will be recognised and no increase will be acknowledged for the separated parts.

All the students who do not pass the test evaluating the minimum level of knowledge requested to access the courses without additional learning requirement (“*OFA*”), or do not meet the aforementioned merit-based requirements by **10 August 2025**, must pass the test and record the following CFUs by **30 November 2025**:

- 30 CFUs for the students enrolled in the single-cycle master's degree course in the Faculty of Medicine and Surgery
- 32 CFUs for the students enrolled in the single-cycle master's degree course of Pharmacy
- 35 CFUs for the students enrolled in any other degree course

in order to benefit from:

- the exemption from the enrolment fee;
- the exemption from half of the University tuition fees (*DPCM* 9 April 2001, *art* 8, para 3).

NB: Not all the credits in a student's curriculum can be taken into account as to satisfy the merit-based requirement for example:

- the exams defined “*soprannumerari*” (included the exams taken in advance and indicated as “*soprannumerari*” in the study plan);
- the exams defined “*integrazioni curriculari*”.

“Bonus” credits cannot be used toward the achievement of the above minimum levels of CFUs. The calculation of the CFUs to record by 30 November 2025 cannot include the credits related to the written and oral exams of their annual language exams (respectively 3 and 4 CFUs), which are therefore only valid for the achievement of the CFUs foreseen by 10 August 2025.

In case the aforementioned minimum merit-based requirements are not met by **30 November 2025**, there will be no right to any exemption from the tuition fees. As far as these benefits are concerned, please refer to the general regulation for the determination of the University tuition fees (<https://www.unicatt.it/costi-e-opportunita-quanto-costa-studiare-in-cattolica>).

Students that will have a final outcome as “admissible but non-beneficiary” due to a lack of financings will be refunded the regional tax for the right to study as well, only if meeting the merit-based requirements indicated above.

All the students applying for the scholarship must still pay the first instalment, as indicated here: <https://www.unicatt.it/costi-e-opportunita-quanto-costa-studiare-in-cattolica> (while the following instalments will be suspended). The first instalment will be refunded after the actual assignment of the benefit is communicated.

12 INCOMPATIBILITY

EDUCatt scholarship cannot be cumulated with similar forms of financial support provided by *EDUCatt*, *Università Cattolica* or other private or public institutions. There are some exceptions:

- the scholarships provided by universities in compliance with art 15 and 17 of the Italian act 390/1991;
- the scholarships for foreign students provided by *Ministero degli Affari Esteri* and *Cooperazione Internazionale*;
- the places offered for free or at a preferential fare in residential structures not managed by *EDUCatt*.

In case the students have the chance to benefit from other forms of financial support, they must choose between the two. If the amount of money from other forms of financial support is lower than the amount foreseen in this call, *EDUCatt* will pay the difference²⁹ between the two benefits, only after the involved student makes a written request.

NB: if the students receive other economic benefits, *EDUCatt* will recalculate the scholarship amount also reconsidering the right to the free food service provision (fully or partially). If the external benefit is higher than *EDUCatt* scholarship, the students will entirely lose the right both to the money contribution and to the free food service provision. In this case, any further amount of money already provided by *EDUCatt* will have to be given back by the students and they will be charged the provided meals, if any, according to their income range.

The scholarship can be cumulated with other money contributions for study programmes abroad, except as provided for in para 9.2.

13. CHANGE OF UNIVERSITY – REGULARIZATION OF REGISTRATION

In case students apply for a scholarship in compliance with the current call and, after that, they ask *EDUCatt* to send their application to another university Student Support Services, all the benefits foreseen in this call will be revoked.

Conversely, students applying for the scholarship at another university will have the possibility to transfer their application to *EDUCatt*. The application can be evaluated in compliance with this regulation for the call only if received by 30 November 2024 and only if sent via PEC to the email address info.dsu@pec.educatt.com.

The enrolment in *Università Cattolica* in the a.y. 2024/2025 must be regularly completed by 24 April 2025. Any payment of the scholarship is subordinated to the regular enrolment in a degree course in *Università Cattolica*.

14. VERIFICATION OF THE PROVIDED SELF-DECLARATIONS AND FALSE/MISLEADING INFORMATION

With the aim to check *all the declarations provided* by the participants (including but not limited to: family unit; marital status; place of residence; school or academic career; academic career; use of bonus credits; income; etc.), *EDUCatt* has the right to verify the students' declarations in compliance with the following Italian acts: law 2 December 1991 n 390, art 22, D.Lgs. 29 March 2012 n 68, D.Lgs. 31 May 2010 n 78, DPR 28 December 2000 n 445, art 71, as well as DPCM 5 December 2013 n 159, art 11 and the related *INPS circular* 18 December 2014 n 171. *EDUCatt* could also ask for any economic documentation useful to the verification on the accuracy of the declaration.

The online application form, filled in to take part in the call for Admission/Readmission, represents *to all intents and purposes of law* a self-certification form pursuant to *ex art 46 DPR 28 December 2000 n 445*.

²⁹ *EDUCatt* scholarships correspond to the gross amount indicated in chapter 9, adding the possible integrations described in the same chapter. However, the exemption from the university tuition fees is still guaranteed, even if the student is benefiting from other scholarships.

EDUCatt can make the verifications mentioned in *DPR 28 December 2000 n 445, art 71* within 5 years from the last provision of an undue benefit and the consequent false self-declaration (*ex art 2947 of Codice Civile*), except if the fact constitutes a criminal offence for which the law foresees a longer time limitation.

The mentioned *art 71* foresees specifically that the administrative offices have to make the due checks, also on samples that are proportional to the risk and the size of the benefit, and in the cases of reasonable doubts - in order to verify the truthfulness of the provided declarations as in *artt 46 and 47* of the same *DPR* - also after the provision of benefits.

Notwithstanding the provisions of *art 76 of DPR 445/2000*, if the declaration results as false from the checks, the applicant loses *ex tunc* the benefits following the provision issued on the basis of the false declaration, pursuant to *art 75* of the same *DPR*, with consequent obligation to give back such benefits. The false declaration also leads to the denied access to contributions, financing and forms of financial support for a period of 2 years from when the act of revocation was adopted. It is also subject to the application of the sanctions referred to in *art 10, co. 3 of D.lgs of 29 March 2012, n 68*.

EDUCatt, in agreement with the competent financial authorities, such as *Agenzia delle Entrate, Direzione Regionale della Lombardia, Ministero delle Finanze, Guardia di Finanza*, will carry out sample checks on 20% of the students eligible for the benefits of the right to study ("*Diritto allo Studio*"), and on all the students belonging to family units declaring no income, in order to verify the truthfulness and the correctness of the provided declarations also referring to the following Italian act: *art 71 DPR 445/2000*.

The penalties for false declarations foreseen by the Italian acts *artt n 75 and n 76 DPR 445/2000* and *10 para 3 D. Lgs. 68/2012* imply giving back three times as much as the money benefited to the institution providing the benefit, in the loss of any right to benefits throughout the entire academic career, without prejudice to the application of the criminal law for acts constituting a criminal offence.

In case of false or mendacious declarations, *EDUCatt* can decide on the penalty to apply: in the worst case, it implies the expulsion and the payment of the highest amount of the whole annual full price fee for the accommodation.

15. INFORMATION NOTICE ON THE PROTECTION OF PERSONAL DATA (EU REGULATION 2016/679)

The participation in this call implies the processing of personal data.

EDUCatt – Ente per il Diritto allo Studio Universitario dell'Università Cattolica is the owner of the processing of the personal data.

The Data Protection Officer (DPO) has been appointed and can be contacted at the email address privacy@educatt.org.

The people in charge for the processing of the personal data have been appointed as well.

15.1 Purposes of the processing

The personal data acquired through the web procedure are collected by *EDUCatt* and used, also electronically, in order to:

- a. provide the requested benefit, and for all the activities directly or indirectly linked to the provision of the benefit itself;
- b. for the purposes of law and
- c. for communications related to activities/services proposed by *EDUCatt*
- d. for statistical evaluations.

15.2 Legal basis for the processing

The data are processed following a request by the data subject, for a legitimate interest of the data controller and for legal purposes.

It follows that the requested data must necessarily be provided in order to allow *EDUCatt* to ascertain the economic situation of the declarant's household, the eligibility requirements and the determination of the benefit, according to the criteria set out in this call.

Any processing of special category data requires the specific consent of the person concerned. Failure to provide the data, or failure to consent to its processing, prevents participation in the call.

15.3 Communication

For the purposes of legitimate checks, data may be exchanged between bodies including Entities or competent Authorities, such as the *Ministero delle Finanze* and the *Guardia di Finanza*.

The data may be communicated to third-party service companies, which *EDUCatt* uses for the provision of its services and for IT support, and are appointed as data processors.

15.4 Data Subject's Rights

The data subject can exercise their rights in compliance with art 13 of *EU Regulation 2016/679* by sending an email to privacy@educatt.org.

For any further detail, reference should be made to the information notice available on *EDUCatt* website.

Possible modifications or integrations to this regulation
will be published on *EDUCatt* website: www.educatt.it/agevolazioni |
www.educatt.it/agevolazioni

For any information inquiry, you can get in touch with *EDUCatt* using the contact
details available on the website: www.educatt.it/contatti

July 2024

The General Manager

The President